

Accessible Materials Training



Missouri Assistive Technology is offering a two-part training for local education agency (LEA) staff to increase capacity to produce accessible instructional materials utilizing the National Instructional Materials Accessibility Standards (NIMAS) file sets. LEAs that participate in **both** the summer and fall trainings will be eligible to apply for grant funds to acquire assistive technology needed by the LEA to support delivery of accessible instructional materials to students with disabilities.

Producing Accessible Materials: NIMAS File Set Conversion (Part 1)

Tuesday, June 24th, 2008

8:30 am – 5:00 pm

Stoney Creek Inn, Columbia, MO

Purpose of training: To provide specific, hands-on instruction in how to convert NIMAS file sets into accessible instructional materials for IDEA eligible students. Part one of this training will focus on the production of student ready electronic text including HTML, RTF, and DAISY formats along with information about utilizing assistive technology to access that electronic text.

The morning session will include a general overview of the structure and content of NIMAS file sets, mechanisms for accessing NIMAS file sets, along with specific procedures for conversion to HTML, RTF, BRF and DAISY formats. The afternoon session will provide hands-on experience in a lab setting in which participants will convert a selected file into a student-ready format and open and utilize the file with a variety of assistive technology such as ghPlayer, Read and Write Gold, WYNN, Zoomtext, etc.

Producing Accessible Materials: NIMAS File Set Conversion (Part 2)

Friday, October 17th, 2008

8:30 am – 5:00 pm

Hilton Garden Inn, Columbia, MO

Purpose of training: To provide instruction on utilizing NIMAS file sets to produce hard copy alternative format materials including embossed Braille and large print. Specific techniques will be provided for production of Braille Ready Files (BRF) to be used with Braille translation programs and Braille embossers along with utilization of RTF to produce large print.

Pre K-12 Participants: Session attendees **must** be responsible for the production of accessible instructional materials in their district, be willing to share information and skills acquired with other districts in their geographic area, have basic knowledge of disability access issues and assistive technology options for students with disabilities, and be competent in general computer applications.

Training will be limited to 50 participants. Lunch and refreshments will be provided along with overnight lodging expenses for participants traveling 90 miles or more.

To register send the following information to Brenda at bwhitlck@swbell.net with "Accessible Materials Training" in the subject line:

Your name, title, school district, address, and phone/fax/email;
any communication and physical access accommodation requests; and,
any vegetarian meal requests.

All of the rooms at the Stoney Creek Inn are non-smoking, but let us know if you need a room close to an exit for smoking.